



Opportunities For Learning
Public Charter Schools

OFL-DUARTE, INC.

A California Nonprofit Public Benefit Corporation

**BOARD OF DIRECTORS
REGULAR MEETING**

AGENDA

**June 21, 2022
3:00 PM (PT)**

Zoom Meeting Dial-In: 1-669-900-6833
Meeting ID: 875 3858 1785

Meeting Location: 320 N. Halstead Street, Pasadena, CA 91107

Teleconference Location: 1202 E Huntington Drive, Duarte, CA 91010
3312 Hermosa Ave, Hermosa Beach, CA 90254
3700 E. Sierra Madre Blvd., Pasadena, CA 91107

Board Members: Mr. Herrold Egger, President and Board Member
Ms. Bobbi Newman, Secretary, Treasurer, and Board Member
Ms. Elizabeth Barrios, Board Member

OPEN SESSION

1. Call to Order
2. Welcome and Roll Call
3. Public Comment

Members of the public may address the Board at regular meetings on agenda or non-agenda items that are within the subject matter jurisdiction of the Board, and at special meetings on agenda items only, by using the call-in information set forth above. Speakers may be called in the order that requests are received, or grouped by subject area. We ask that comments are limited to two (2) minutes with no more than 15 minutes per single topic so that as many people as possible may be heard. The total time for public comment may be limited at the discretion of the Board's presiding officer. By law, the Board is allowed to take action only on items on the agenda. The Board may, at its discretion, refer a matter to School staff or calendar the issue for future discussion.

4. Announcement for Reason for Closed Session

CLOSED SESSION

5. PUBLIC EMPLOYEE APPOINTMENT (Gov. Code section 54957(b)(1).)
Title: Principal
6. CONFERENCE WITH LABOR NEGOTIATORS (Gov. Code section 54957.6.)
Unrepresented employee: Principals

OPEN SESSION

7. Public Report on Action Taken in Closed Session, if any
8. Items for Information and/or Action

A. Approval of OFL-D Resolution 2122-11

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| A.1 OFL-D Resolution 2122-11 Resolution Finding That the Proclamation State of Emergency Continues to Impact The Ability to Meet Safely in Person and Declaring That the Board of Directors of OFL-Duarte, Inc. Will Continue to Meet Remotely in Order to Ensure The Health and Safety of Attendees (Res. 2122-11) | The Board will review and consider approval of the OFL-D Resolution 2122-11 Resolution Finding That the Proclamation State of Emergency Continues to Impact The Ability to Meet Safely in Person and Declaring That the Board of Directors of OFL-Duarte, Inc. Will Continue to Meet Remotely in Order to Ensure The Health and Safety of Attendees (Res. 2122-11). |
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B. Consent Agenda

All items listed under Consent Agenda are considered by the Board to be routine and consistent with approved policies and practices of the Charter School. The Board will be asked to approve all of the Consent Agenda items by a single vote unless requested by a Board member to be discussed and considered for action separately.

- B.1 OFL-D Consent Log Including Principals' Time Off Requests, Credit Card Consent Log and Additional Duties Timecards
- B.2 OFL-D Revised Title IX Policy and Grievance Procedure for Sexual Harassment & Title IX Website Statement
- B.3 OFL-D Revised Maintenance, Retention, and Destruction of Student Records Policy
- B.4 OFL-D Board Meeting Calendar for Fiscal Year 2022-2023

C. Information Item(s)

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| C.1 OFL-D Charter Update | The Board will receive the OFL-D Charter Update. |
| C.2 OFL-D Update on Action Taken Under the COVID-19 Resolution (1920-10) | The Board will receive the OFL-D Update on Action Taken Under the COVID-19 Resolution (1920-10). |

C.3 OFL-D Fall 2022 Local Indicators	The Board will receive the OFL-D Fall 2022 Local Indicators.
C.4 OFL-D Financial Update	The Board will review the Financial Update.
C.5 OFL-D Compensation Analysis and Market Range Adjustment for Staff for Fiscal Years 2022-2024	The Board will review the OFL-D Compensation Analysis and Market Range Adjustment for Staff for Fiscal Years 2022-2024.
C.6 OFL-D Employment Offer Letter	The Board will review the OFL-D Employment Offer Letter.
C.7 OFL-D Revised Mutual Agreement to Mediate and Arbitrate	The Board will review the OFL-D Revised Mutual Agreement to Mediate and Arbitrate.
C.8 OFL-D Public Hearing on 2022-2023 Annual Update to Local Control and Accountability Plan (LCAP)	The Board will review and hold a public hearing to solicit the recommendations and comments of members of the public regarding the specific actions and expenditures proposed to be included in the annual update to the OFL-D Local Control and Accountability Plan (LCAP).

D. Action Item(s)

D.1 OFL-D 2022-2023 Local Control and Accountability Plan (LCAP) and Annual Update	The Board will review and consider approval of the OFL-D 2022-2023 Local Control and Accountability Plan (LCAP) and Annual Update.
D.2 OFL-D IGOE Flexible Spending Account (FSA) and COBRA Administrative Services Agreement Renewal	The Board will review and consider approval of the OFL-D IGOE Flexible Spending Account (FSA) and COBRA Administrative Services Agreement Renewal.
D.3 OFL-D Amended and Restated Charter Management Organization Services Agreement Between Propel, A Charter Management Group, Inc. and OFL-Duarte, Inc.	The Board will review and consider approval of the OFL-D Amended and Restated Charter Management Organization Services Agreement Between Propel, A Charter Management Group, Inc. and OFL-Duarte, Inc.
D.4 OFL-D School Wellness Policy	The Board will review and consider approval of the OFL-D School Wellness Policy.
D.5 OFL-D Revised Independent Study Policy and Master Agreement	The Board will review and consider approval of the OFL-D Revised Independent Study Policy and Master Agreement.
D.6 OFL-D Student Handbook for Fiscal Year 2022-2023	The Board will review and consider approval of the OFL-D Student Handbook for Fiscal Year 2022-2023.

D.7 OFL-D Principal Employment	The Board will review and consider approval of the OFL-D Principal Employment and associated materials.
D.8 OFL-D Re-adjustments to Principal Assignments to OFL-D Learning Centers	The current Principal of OFL-Duarte, Inc. ("OFL-D"), who also oversees centers within Options For Youth-Duarte, Inc. ("OFY-D") and OFL-Baldwin Parkin, Inc. ("OFL-BP"), is adjusting the scope of work and responsibilities at OFY-D and OFL-BP, and the Board will review and consider the adjustment of OFL-D Principal compensation and hours, as necessary.
D.9 OFL-D Compensation Analysis and Market Range Adjustment for Principals for Fiscal Years 2022-2024	The Board will review and consider approval of the OFL-D Compensation Analysis and Market Range for Assistant Principals for Fiscal Year 2022-2024.
D.10 OFL-D Principal Compensation	The Board will review and consider approval of a market rate adjustment to the OFL-D Principal's base pay.
D.11 OFL-D Principal Compensation	The Board will review and consider approval of a market rate adjustment to the OFL-D Principal's base pay.
D.12 OFL-D July Intersession and Year-Round Incentive Compensation Program for 2022-2023: Staff	The Board will review and consider approval of the OFL-D July Intersession and Year-Round Incentive Compensation Program for 2022-2023: Staff.
D.1 OFL-D July Intersession and Year-Round Incentive Compensation Program for 2022-2023: Principals	The Board will review and consider approval of the OFL-D July Intersession and Year-Round Incentive Compensation Program for 2022-2023: Principals.

9. Adjournment

A request for disability-related modifications or accommodations in order to participate in the public meeting, including auxiliary aids or services, may be made to Janel Lee, Board Relations Coordinator at (626) 538-7305 or janel@hello9dot.com at least seventy-two (72) hours before the meeting.